



MALTA UNIVERSITY CONSULTING

Middle Management Course (16 hours)

May - June 2012

Although we will do our utmost not to change these scheduled dates once course has started, kindly note these are subject to change

DATES: May: 3; 17; 24; 31 June: 7; 14; 21; 28 (All lectures take place on a Thursday)

Time: Between 17.15 hrs & 19.15hrs

Venue: The University Residence, Robert Mifsud Bonnici Street, Lija

Objective of the Course

As a first-time manager or supervisor, your perspective expands, your responsibilities increase, and your ability to achieve goals requires a whole new level of people skills. To be an effective leader, you need a solid grip on your leadership style, strengths and weaknesses. Leadership is not just motivating others to perform well and engaging them in your agency's mission. Effective leadership takes constant introspection and personal adjustment. The ability to listen and understand as effectively as you communicate is required to build and sustain productive relationships, even with difficult personalities or after tense exchanges.

The course will provide the participant with a better understanding of

- Managing Change
- The skills of an effective team leader
- Understand the supervisor's position within the organization
- The responsibility and authority of a supervisor
- How to increase the commitment and engagement of the team
- Influence others by connecting their motivations and needs to achieve better results.

COURSE LECTURER

Joseph Montebello Dip. (Labour Studies), MBA (Leicester) (Employment Relations), has many years of experience in the manufacturing sector in Malta. He held top managerial position in Human Resource/Operations Management. He serves as a Research Fellow with the Centre for Labour Studies of the University of Malta. He served as a Council member of the Federation of Industry and an active member of the FOI's Human & Social Policy Working Group between 1990 and 2008. He represented the FOI on Advisory Committee for Vocational Training EU and the Advisory Committee for Migrant Workers. He has on several occasions represented Business Europe on behalf of the Malta Federation of Industry as guest speaker on Social Affairs issues. His main interests & specialization are Industrial Relations & Employee Relations and have had various articles published in related books & journals. He lectured on part-time basis at the University of Malta on matters related to Human Resource Management. He is the author of the first research in Collective Bargaining Trends in Malta undertaken on behalf of the Centre for Labour Studies of the University of Malta. His contribution on Industrial Relation in Malta has been published in the book, Managing People in Malta. Other contributions include a country report on Collective Bargaining in Malta published in 'Collective Bargaining in Europe by the European Trade Union Institute. Mr Montebello is Vice-President of the Malta Mentoring society & President of Cycle Safe Malta.

CERTIFICATE & CPE ACCREDITATION

Participants who attend at least 80% of the sessions will be awarded a Certificate of Attendance issued by Malta University Consulting Limited.

COURSE FEE AND CONTACT

€ur150.00 - Cheques are to be made payable to Malta University Consulting Ltd.

For further information kindly contact: Malta University Consulting Ltd, Robert Mifsud Bonnici Street, Lija.

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